

Instructions for NZSA Business Journalism Awards Entrants

Your award entry forms including copies of your submission, entry statement and letter from your editor must be sent to NZSA attention Leonora Smith at ea@nzshareholders.co.nz

or to:

NZSA Business Journalist of the Year Award

Office 2, Level 5 Cathedral House

48-52 Wyndham Street

Auckland 1010

Entries must be received by 5.00pm Friday 21 August, 2020.

Late entries cannot be considered.

The awards will be announced at an evening function in Auckland on 11th November 2020. The three finalists in each category will be notified in the mid October.

Entries must comply with the criteria explained more fully on the separate NZSA Business Journalism Awards information sheet.

Each submission must include

1. A separate completed entry form for each story entered
2. For team entries, append a full list of contributors and enter using a nominated representative.
3. Each entry should include a statement of no more than 300 words explaining where the story appeared, the audience, the circumstances in which the entry was produced and why you believe it is worthy of submitting for the award.
4. **Acceptable Formats** The preferred format is a URL link directly to the work in final format outside of any paywall. If this is unavailable a PDF scan of the printed work is acceptable as is a suitable digital file for a broadcast item. Any URL, PDF or digital file must contain the full work. The links to the entry and statements in support of the entry may be attached to a PDF of the relevant entry form. **Please read the separate Categories and Criteria document.**
5. Entries must be the submitting journalist's own work. All submitted material must be accompanied by a declaration or proof of authorship. Where necessary it should include a letter of authorisation from your editor.
6. Journalists who wish to be considered for the Rising Journalist of the Year category must also provide a short explanation of their employment history as proof of their eligibility and include a sampling of three other stories that are representative of their other body of work.

NZSA 2020 BUSINESS JOURNALISM ENTRY FORM

Name _____

Job Title _____

Work Address _____

Phone _____

Email _____

Editor _____

Media Outlet _____

Please list details of your entry below:

Category _____

Article _____

Publication Date _____

Media outlet _____

I wish to be considered for the Rising Business Journalist Award

Evidence of eligibility _____

Portfolio of additional published or broadcast material _____

How did you hear about these awards?

Colleague Email Editor Social Media

Other (please elaborate below)

